

# Time Card - For Acroprint ATR-120



**Manufacturer:**

**Price: \$57.97**

The image shows two versions of the Acroprint ATR-120 Time Card form. The left form is titled "TIME CARD (WEEKLY)" and the right form is titled "TIME CARD (BI-WEEKLY)". Both forms have a header section for "NO" and "NAME", and a section for "SECT." and "DEP.". Below the header, there is a section for "Year" and "Month". The main body of the forms consists of a grid for recording time. The weekly form has columns for "MORNING", "AFTERNOON", and "OVERTIME", each with "IN" and "OUT" sub-columns. The bi-weekly form has the same columns but is designed for a two-week period. Both forms have a "Signature" line at the bottom and a small footer that reads "ATR-121 ACROPRINT TIME RECORDER RALEIGH, N.C."

## **Description**

Acroprint ATR 120 Time Clock Printable Employee Time Cards:

Our Acroprint time cards will accompany weekly or biweekly pay periods. The front side of this time card is used for weekly payroll while the back side is used for bi-weekly payroll. Disclaimer section with employee signature allows for verification of worked hours.

### **Features of Acroprint ATR 121 Time Cards:**

- ✓ Weekly or Biweekly Pay Periods
- ✓ Dimension of Timecard: 3 3/8" W x 7 1/4" H
- ✓ 6 Punches Per Day (including overtime)
- ✓ Allows for the following entries:
  - Employee ID number
  - Employee Name
  - Pay Period Dates
  - Total Hours
  - Overtime Hours
  - Employee Signature